



Secondary School Report Form

In order to properly process your application to Mount Mary University, the following document should be completed by all parties and returned to Mount Mary University. The applicant should complete the first section of this form and a guidance counselor should complete the second section.

Section 1: To the Applicant

After completing Section 1, please give this form to your guidance counselor at your high school.

The first signature authorizes your school to release confidential information. The second signature waives your right to review the remarks made by your school.

Name: _____
First Middle Last

Permanent home mailing address: _____
Street Number and Name

City State Zip County

Home telephone: _____

Applicant Signature: _____ **Date:** _____

I hereby waive any right to review this form after it has been completed and submitted to Mount Mary University.

Applicant Signature: _____ **Date:** _____

Section 2: To the Guidance Counselor

The applicant's guidance counselor should complete Section 2.

Please submit this form along with any updated academic records the student may have available, including grade reports, work in progress, mid-semester grades or semester grades, to:

Mount Mary University
Admission Office
2900 North Menomonee River Parkway
Milwaukee, WI 53222-4597
Fax: 414-256-0180
E-mail: mmu-admissop@mtmary.edu

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Section 2: To the Guidance Counselor (continued)

Please assess the following skills/characteristics of the applicant:

- | | | | | |
|-----------------------|------------------------------------|-------------------------------|-------------------------------|--|
| Academic Readiness: | <input type="checkbox"/> Excellent | <input type="checkbox"/> Good | <input type="checkbox"/> Fair | <input type="checkbox"/> Needs Improvement |
| Leadership Skills: | <input type="checkbox"/> Excellent | <input type="checkbox"/> Good | <input type="checkbox"/> Fair | <input type="checkbox"/> Needs Improvement |
| Interpersonal Skills: | <input type="checkbox"/> Excellent | <input type="checkbox"/> Good | <input type="checkbox"/> Fair | <input type="checkbox"/> Needs Improvement |
| Oral Communication: | <input type="checkbox"/> Excellent | <input type="checkbox"/> Good | <input type="checkbox"/> Fair | <input type="checkbox"/> Needs Improvement |
| Motivation: | <input type="checkbox"/> Excellent | <input type="checkbox"/> Good | <input type="checkbox"/> Fair | <input type="checkbox"/> Needs Improvement |
| Determination: | <input type="checkbox"/> Excellent | <input type="checkbox"/> Good | <input type="checkbox"/> Fair | <input type="checkbox"/> Needs Improvement |
| Persistence/Effort: | <input type="checkbox"/> Excellent | <input type="checkbox"/> Good | <input type="checkbox"/> Fair | <input type="checkbox"/> Needs Improvement |
| Maturity: | <input type="checkbox"/> Excellent | <input type="checkbox"/> Good | <input type="checkbox"/> Fair | <input type="checkbox"/> Needs Improvement |

Of this applicant's graduating class, ____% plan to attend a four-year college.

How would you characterize the applicant's curriculum?

- Very Demanding/College Preparation Average Demanding Below Average

Please share general comments regarding the applicant's readiness for college-level work:

School Official Information –

Name: _____

Title: _____ School: _____

Phone: _____ E-mail: _____

Signature: _____ Date: _____

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