Bylaws of the Mount Mary University Alumnae/i Association

Article 1
Name
The name of the organization shall be the Mount Mary University Alumnae/i Association.

Article 2
Purpose
The purpose of the Association is to unite in closer union and friendship the members of the Association and current student population, to preserve and strengthen the Christian traditions of our alma mater, to promote the higher education of individuals at MMU, the continuing education of our association, and to further the mission of the University.

Article 3
Membership
Membership in the Association is made up of all graduates of MMU and St. Mary’s College in Prairie du Chien who choose to affiliate themselves with the Association. Membership is also awarded to any non-degreed former student who is granted alumna status by the University.

Article 4
Officers
The Officers of the Association shall be a President, President-Elect, Treasurer, Treasurer-Elect and Immediate Past President. Officers must be active association members for at least one year prior to their nomination.

Article 5
Appointments/Elections of Officers
Section A. Appointments/Elections
At each board meeting, the President will invite those interested in leadership roles to notify her, or any board member of their intention.

Section B. Procedure
Any person who has been an active member of the Association for one year is eligible for office. The consent of the nominees must be obtained prior to placing their names on the ballot. The slate of officers is presented at the fall meeting. In the event that multiple candidates express interest in running for office, an election by written ballot will be held at the fall meeting. The President-Elect is chosen each year. The Treasurer-Elect is chosen every two years.

Section C. Vacancies
In the event of any office being vacated, the Executive Committee shall be charged with the responsibility to fill that office for the remainder of the term.

Article 6
Term of Officers
Section A.
- The President shall serve a term of one year.
- The President-Elect shall serve a term of one year and then become president.
- The Immediate Past President shall serve a term of one year.
- The Treasurer shall serve a term of two years.
- The Treasurer-Elect shall serve a term of one year and then become treasurer.

Section B.
A person filling a term as a result of appointment by the Executive Committee would be eligible for a full term for that office.

Section C.
Elected officers shall assume their duties in the month of January.
Article 7
Duties of Officers

Section A. President
The President shall have general supervision over the activities and interests of the Association.
- Preside at all Association Board meetings.
- Chair the Executive Committee.
- Chair the Board of Directors.
- Function as ex-officio member of all committees.
- Appoint Chairs of Standing and Ad Hoc Committees.
- Make necessary appointments to the Board of Directors.
- Recruit future leaders for the Association.
- Provide leadership to annual fundraising activities.
- Represent the Association at university functions.
- Attend all Board meetings. If unable to attend, arrange for an alternate attendee.

Section B. President-Elect
The President-Elect shall take the place of the President in her absence and assist her in any way necessary. At the completion of her term that individual will automatically become President the following year.

Section C. Immediate Past President
The Immediate Past President shall record the minutes of all Association Board and Executive Committee meetings. That individual shall send the President of the Association a copy of the meeting minutes within ten days following each meeting.

Section D. Treasurer
The Treasurer shall have charge of all funds and pay such bills as are the responsibility of the Association. That individual shall keep the financial records and report to the board at each meeting.

Section E. Treasurer-Elect
The Treasurer-Elect shall shadow the Treasurer for one year and perform any duties assigned by the Treasurer. At the completion of her term, that individual shall automatically become Treasurer for two years.

Article 8
Executive Committee
The Executive Committee shall consist of the Alumnae Director, association officers, chairs of standing committees, and appointed representatives.

Article 9
Board of Directors

Section A. Members
The Board of Directors shall consist of the Executive Committee, class delegates, and board member with emeritus status.

Section B. Duties
The Board of Directors shall act in an advisory capacity to the Association President and shall act upon the activities and business of the Association.

Section C. Advisor
The Alumnae Director shall serve as the advisor to the Board and member ex-officio of all committees. That individual shall also serve as a liaison between the University and the Association and may veto those measures deemed contrary to the interest of the University.

Article 10
Committees

Section A. Standing Committees
The standing committees are the Starving Artists’ Show, Alumnae Relations, Student Relations, and Student Recruitment committees. Chairs of these committees are appointed by the President.

- Starving Artists’ Show committee. The purpose of this committee is to organize and run the Starving Artists’ Show. The General Chair appoints other association members to chair Starving Artists’ Show subcommittees.
- Alumnae Relations committee. The purpose of this committee is to select and forward the Madonna and Tower award finalist recommendations to the University President.
- Student Relations committee. The purpose of this committee is to make the Association visible to students by supporting activities such as graduation, campus functions and implementation of association events that will include student participation.
- Student Recruitment committee. The purpose of this committee is to support university enrollment services in recruitment efforts that include alumnae participation.

Section B. Ad Hoc Committees
The President may at any time appoint special committee chairs as may be needed to carry on the work of the Association.

Article 11
Reports
The President may request reports from officers and committee chairs. The reports will be submitted in the manner designated by the President. The Immediate Past President submits all written reports to the Alumnae Office for the permanent file.

Article 12
Meetings

Section A. Executive Committee
Executive Committee meetings shall be called by and at the discretion of the Association President.

Section B. Board of Directors
The Board of Directors shall meet at least two times a year at the calling of the Association President. Notice of the meetings shall be communicated to the Board members at least 14 days prior to the meetings.

Section C. Voting at Meetings
Voting members of the board include the Executive Committee, class delegates, and board member with emeritus status.

Article 13
Amendments
An Article of the Bylaws may be amended at any regular meeting of the Board of Directors by a two-thirds vote to those present, providing notice of the proposed amendments has been sent to the Board members at least 14 days in advance.

Article 14
Parliamentary Authority
In all matters not specifically governed by the Bylaws, the Association shall be governed according to Robert’s Rules of Order, latest edition.