



Transcript Request Form

Official transcripts should be sent directly to Mount Mary University in a sealed envelope with the school seal and the school official's signature affixed to the document or sent electronically to **mmu-admissop@mtmary.edu**. Duplicated or faxed copies and transcripts marked "Issued to Student" will not be accepted as official. Transcripts received by Mount Mary become property of the university and are not returnable.

After completing the information below, please submit this form to the appropriate office at the school(s) you have attended.

Name: _____
First Middle Last Maiden (if applicable)

Did you enroll in coursework under any name other than those listed above? Please check: Yes No

If yes, please indicate name(s): _____

Current Address: _____
Street Number and Name

City State Zip County

Home Phone: (_____) _____ Cell Phone: (_____) _____

Social Security Number: _____ Birth Date: _____
MM/DD/YYYY

Institution Name: _____

During what years were you at this institution? _____

Year of graduation (if applicable): _____

Please send a copy of my transcripts to:
Mount Mary University
Admission Office
2900 North Menomonee River Parkway
Milwaukee, WI 53222-4597

I have enclosed \$ _____ for payment of transcript fees.

Student Signature: _____ Date: _____