



MOUNT MARY UNIVERSITY TUITION AND FEES FOR UNDERGRADUATE STUDY 2019-2020

Mount Mary University works to keep our graduate education tuition at rates that are competitive with regional institutions. We are committed to providing high-quality educational programs. Below are the tuition rates effective May 28, 2019 (Summer 2019- Spring 2020 academic year).

For additional information about enrolling at Mount Mary University, please contact the Admission Office at (800) 321-6265 or mmu-admiss@mtmary.edu. Also, check out www.mtmary.edu for further details about Mount Mary University in Milwaukee.

Mount Mary University reserves the right to make adjustments in costs without advance notice. Tuition, room and board, and all other fees reflect charges in effect at the time of publication.

2019-2020 UNDERGRADUATE TUITION

Tuition for regular, full-time students includes academic instruction, lectures, and student and academic support services. It also includes subscriptions to University publications and membership in the student government.

Per Year, Full-Time (12-18 Credits)	\$30,550
Per Semester, Full Time (12-18 Credits)	\$15,275
Per Credit	\$925
Accelerated Programs, Per Credit	\$535
Summer Session Only, Per Credit	\$620 (not eligible for additional discounts)
Summer Study Abroad, Per Credit	\$495
RN to BSN Completion, Per Credit	\$540 (not eligible for additional discounts)
MATC 1-2-1 Nursing Program	\$540 (not eligible for additional discounts)
WCTC 1-2-1 Nursing Program	\$540 (not eligible for additional discounts)
Moraine Park (MPTC) 1-2-1 Nursing Program **	\$540 (not eligible for additional discounts)

To ensure enrollment at Mount Mary University, accepted students are required to submit a \$50 tuition deposit and a \$100 residence hall security deposit (if housing is desired).

**** The Nursing 1-2-1 program: Mount Mary bills and administers the tuition and financial aid based on the Mount Mary nursing tuition rates per year, for the entire program. MATC, WCTC and MPTC should not be billing or providing financial aid to the student.**

TUITION REDUCTIONS AND DISCOUNTS

All tuition reductions and discounts are calculated using the current regular tuition rate per credit. Summer school courses are excluded from tuition reductions and discounts (except for School Sisters of Notre Dame, as noted below). Reductions and discounts cannot be combined. Special tuition schedules are as follows.

- **Individuals holding baccalaureate degrees from Mount Mary University:** 50% tuition discount on undergraduate courses, with maximum of four credits each semester.

TUITION REDUCTIONS AND DISCOUNTS (continued):

- **Auditors:** (Auditing a course): No tuition charge for full-time students, 50% tuition discount for part-time and non-degree seeking students.
- **Senior citizens (62 and over):** 50% tuition discount, with a maximum of four credits each semester.
- **School Sisters of Notre Dame:** No charge for tuition or fees (Note: this waiver does not apply to independent study, thesis credits, private lessons, and course supplies.)
- **Spouses and dependents of full-time employees of Mount Mary University:** No tuition charge. Please consult the employee handbook. (Note: this waiver does not apply to general fee, independent study, thesis credits, private lessons, course supplies and course fees.)

REQUIRED FEES (NON-REFUNDABLE)

General Fee

The general fee includes counseling services (academic and personal); career services and advising (mock interviews, resume writing workshops, interest inventories); parking pass; e-mail account; attendance at athletic, campus ministry and student activities events; and use of the Student Success Center, library, computer lab and fitness center.

General Fee: Full-Time Students Per Semester Per Year	\$305 \$610
General Fee: Part-Time Students Per Semester Per Year	\$190 \$380
Application Fee Domestic International Student	No Charge No Charge
Graduation Fee	\$140
Printing in Computer Lab, Per Semester • First 400 Pages (B&W, per side, letter size) • In Excess of 400 pages • Color, other sizes	No Charge \$.10/page Varies

SPECIFIC ACADEMIC FEES

The following is an overview of typical special fee assessments. It is not a comprehensive list, and fees other than those listed may apply.

Dietetics Affiliation Fee, Per Semester	\$375
Liability Insurance • Professional liability insurance fees may apply as required by departments	
Music Lesson Fees • Private Lessons ○ For credit, per credit (in addition to tuition) ○ Non-Credit, per half hour • Preparatory Division, per half hour	\$200 \$45 \$30
Tuition Deposit (New students; applied towards tuition. Financial aid cannot be applied to the tuition deposit.)	\$50
Other Specific courses may have lab fees which vary in amount	
Background Check Fee Certain courses will require background check based on state caregiver law for students in practice, internships or fieldwork placement	Varies

SPECIAL PURPOSE FEES

Transcripts

National Student Clearinghouse, available online at [Student Clearinghouse](#) (MMU login required) or [National Student Clearinghouse](#) (no login required).

Please order all transcripts via the web:

- Mailed Official transcript, each: \$9.65
- Transcript delivered electronically: \$7.25
- Transcript held for pickup: \$7.25
- Teaching credentials via web, additional each: \$2
- Rush processing, additional per online order: \$10
- Counter service at Mount Mary University/Immediate service, each: \$15

Enrollment Verification: No Charge

National Student Clearinghouse, available immediately online at [Student Clearinghouse](#) (MMU login required)

Fee for handling checks returned by bank: \$50

Finance charge, charged to past due accounts: 1% monthly charge

TUITION AND FEES/PAYMENTS

In regard to the timing of payment of tuition and fees, Mount Mary University requires that each student EITHER pay tuition in full for a current term prior to commencing classes for that term - - or establish a payment plan prior to the commencement of classes that will ensure that the tuition is paid in full within a reasonable time frame. Generally, that time frame is 3-6 months, with payments (including interest) due at intervals throughout that time period. However, Mount Mary is committed to working with students and families, to the extent possible, to facilitate continuous enrollment and progress toward a degree. Hence, a longer payment term may be discussed with the Vice President for Finance and Administration in extenuating circumstances, and any decision about lengthening the payment term is at the sole discretion and subject to the approval of the University's President.

Mount Mary University provides two options for payment of tuition:

- Pay in full by the first day of classes. Cash or check accepted in the Business Office. Credit card or e-check accepted online through <https://my.mtmary.edu/ICS/>. Payment in full is due by August 26, 2019 for the Fall 2019 term and by January 21, 2020 for the Spring 2020 term. (Log into My Mount Mary and then click on the blue "Finances" tab, go to "CASHNet".)
- Enroll in a payment plan. Log into My Mount Mary and then click on the blue "Finances" tab, go to "CASHNet" and then enroll in an installment plan. The fee to enroll is \$35.00. Payment plans generally allow 3, 5 or 6-month payment options. Longer terms may be available in extenuating circumstances at the discretion of the Mount Mary University President.

Questions regarding payments can be addressed in person at the Mount Mary University Business Office (Room 159 Notre Dame Hall) or by phone at (414) 930-3033.

Please note that any student who is delinquent in tuition/fee payments (including library and parking fines, etc.) is prohibited from receiving transcripts, a diploma or participation in graduation exercises. (See policy on graduation participation for students with balances remaining; found under your Mount Mary, Campus Life, Commencement Information.)

ROOM AND BOARD INFORMATION

Mount Mary's residence hall, Caroline Hall, offers single, double and triple occupancy rooms with and without private bathrooms, and suite accommodations with shared bathrooms. Each of the three floors has a mini computer center, kitchen, and communal living room, including a television with cable TV. Wireless internet is available throughout the residence hall.

Residents are provided with a bed, dresser, desk, desk chair, and closet space. Each room is also equipped with a Micro Fridge, a connection for local telephone service, and local cable service.

ROOM AND BOARD INFORMATION, CONT.

Once a student is accepted to Mount Mary University, an application for student housing can be filed with the Admission Office. A \$100 housing security deposit should accompany the housing application. Contracts cover the entire academic year (although exceptions are made for mid-year graduates and new spring semester students). An additional \$60 per year activity fee is due prior to room occupancy, and covers hall programming. Specific details and the housing application are available online at <http://mtmary.edu/residencelife.htm>.

All full-time traditional first year students who are not living at home with parents or immediate relatives must reside in University housing, provided that space is available.

Room and Meal Plan

Price includes room accommodations and all meals within the student selected meal plan.

Rooms	Per Semester
• Single without bath	\$4,535
• Double without bath	\$4,290
• Triple without bath	\$4,075
• Single with bath	\$5,150
• Double with bath	\$4,590
• Triple with bath	\$4,365
• Double with shared bath	\$4,450
• Single-Double suite	\$4,760
• Single Suite with shared bath	\$4,865
• Corner House – Lorenz House	\$2,795 (meal plan not included)
• Mary John Place:	
○ Double Apartment	\$3,000 (meal plan not included)
○ Double Apartment (Summer)	\$1,200 (meal plan not included)
○ Single Apartment	\$5,000 (meal plan not included)
○ Single Apartment (Summer)	\$2,000 (meal plan not included)

Students can choose between four meal plans, each offering a different combination of number of meals served and “Munch Money.” Please refer to www.mtmarydining.com/plans.html for more details.

HEALTH INSURANCE

The University encourages all Mount Mary students to comply with regulations of the Affordable Care Act through enrollment in a qualifying health insurance plan. To aid students in complying with this regulation, Mount Mary offers a voluntary health insurance offering, through WPS, that is available to most students. For more student health insurance information and forms, please visit <http://www.mtmary.edu/insurance.htm> or the Campus Life tab on My Mount Mary.

TUITION REFUND POLICY

Full Semester Programs

All withdrawals must be processed through the Registrar’s Office. Students will receive refunds for tuition according to the following schedule, based on the **date of official withdrawal**. The tuition deposit of \$50 for new students (including transfer students) is non-refundable. Please contact the Business Office (Room 159 Notre Dame Hall) or by calling (414) 930-3033 regarding any refund questions.

Fall and Spring Semesters	
• Week 1	100%
• After add/drop date (September 3, 2019 or January 28, 2020)	0%
• For courses that begin after the add/drop date, there is 100% refund if the course is dropped before the second class, otherwise there is no refund.	

TUITION REFUND POLICY, CONT.

Summer Session	
All summer courses are treated as short session courses:	
• If dropped before the start of the second class session	100%
• After the start of the second class session	0%

A student receiving financial aid must check with the Financial Aid Office to understand the impact of withdrawal on the student's financial aid situation before withdrawing. Mount Mary University is obligated to follow federal, state and private donor guidelines regarding financial aid refund calculations, and any funds returned to the source will be invoiced to the recipient.

Accelerated Programs

The schedule for tuition refunds for an accelerated program varies according to whether a course meets for four weeks, eight weeks or sixteen weeks.

Four-Week Course If dropped prior to the first-class session otherwise there is no refund.	100%
Eight-Week Course If dropped prior to the second-class session otherwise there is no refund.	100%
Sixteen-Week Course Same as the full semester refund policy	

Room and Board

Room and board charges are refundable when a student withdraws from the University based on the schedule for tuition refunds for regular programs.

If a student decides not to live in the residence hall after submitting an application and security deposit, cancellation must be stated in writing to the Office of Residence Life. The postmark date of a letter requesting cancellation will be considered the cancellation request date. The date of receipt will be used for cancellation letters that are hand delivered personally to the Office of Residence Life. For residents with current housing contracts, the \$100 security deposit will be refunded only if the cancellation request form is received prior to June 15 for the fall semester and December 1 for the spring semester. For new residents, the \$100 security deposit will be refunded according to the full semester program refund schedule indicated in this document.

Security deposits will be returned (if warranted) to current students who leave Caroline Hall. In-person requests for cancellation must be made to the Office of Residence Life and a contract cancellation form must be completed. The room security deposit is returned less deductions for property damage, unusual cleaning charges, assessed fines, or outstanding fees, or the deposit will be transferred toward the next year's residence. If the student has a balance due to the University, the security deposit will not be refunded until the student's account is paid in full. Forfeiture of the deposit will be automatic if the student leaves during the semester, after the assigned invoices for the new period have gone out, or if dismissed. For additional room cancellation information, please refer to the Housing Contract available online at <http://www.mtmary.edu/residencelife.htm>.

ACCELERATED STUDENTS

Definition of accelerated student status

Part-time or full-time student status for accelerated students is based upon the semester credit load total, not a single term total. Terms 1 and 2 are a subset of the fall semester, and Terms 3 and 4 are a subset of the spring semester. For example, Term 1 credits + Term 2 credits = total fall semester credits.

To be considered part-time, graduate accelerated students cannot exceed 5 credits in a semester, and undergraduate accelerated students cannot exceed 11 credits in a semester. To be considered full-time, graduate accelerated students must be registered for 6 or more credits in a semester, but cannot exceed 12 credits, and undergraduate accelerated students must be registered for 12 or more credits in a semester, but cannot exceed 18 credits.

If you have any questions regarding accelerated student credit loads, please contact the Registrar's Office.