

## M.S. in Counseling, CMHC Program Evaluation Plan & Timeline

Program Aspect	Assessment Practice Method	Who	Timeline	Data Form
Program Mission	Faculty Retreat	Faculty	Fall, Spring	Retreat minutes
	Alum Exit Survey	Alum	Fall, Spring	Exit Survey Results
	Advisory Board Meeting	Advisory Board	Spring	Advisory Board Meeting Minutes
	Site Supervisor Survey	Student Reps	Spring	
	Employer Survey	Site Supervisors	Biennial-Summer	Survey
	Annual Program Update meeting	Employers	Biennial - Summer	Survey
Program Objectives General and CMHC	Faculty Retreat	Dean	Spring	Annual Program Update Feedback
	Faculty Retreat	Faculty	Fall, Spring	Retreat minutes
	Alum Exit Survey	Alum	Fall, Spring	SLO Reports & Modifications
	Advisory Board Meeting	Advisory Board	Spring	Exit Survey
	Site Supervisor Survey	Student Reps	Spring	Meeting Minutes
	Employer Survey	Site Supervisors	Biennial-Summer	Survey
Course Objectives	Syllabi Review	Employers	Biennial-Summer	Survey
	Course Evaluations	Dean	Spring	Annual Program Update Feedback
	Annual Program Update meeting	Faculty	Fall, Spring	Retreat Minutes
	Annual Program Update meeting	Students	Fall, Spring	Course Evaluation Results
Students' Knowledge, Skills & Disposition	Annual Program Update meeting	Dean	Spring	Annual Program Update Feedback
	Skill Demonstrations in Core and CMHC Courses	Faculty	Fall, Spring	Skills Demonstration Rubrics
	CPCE/NCE	Faculty	Fall	CPCE/NCE Results Reports
	Professional Counselor Portfolio	Faculty	Fall, Spring	Professional Counselor Portfolio Rubric
	Site Supervisor Evaluations	Site Supervisors	Fall, Spring	Site Supervisor Evaluation Ratings
	Faculty Supervisor Evaluations	Faculty	Fall, Spring	Faculty Supervisor Evaluation Ratings
	Professor Evaluation of Student (PES)	Faculty	Fall, Spring	PES Composite Scores
COSE/CHA	Faculty	Fall	Key Performance Indicator Results	
Qualities of the Graduate	Alum Survey	Alum	Annual	Vital Statistics Survey Results
	Employer Survey	Employers	Biennial	Employer Survey results
	Licensing Application Tracking	Program Director	Annual	DSPS forms